

You and your learning, research and teaching

Thanks for taking part in our research! We hope the results will help support Cambridge students and staff in the future.

We want you to write down every time you interact with someone about your work, or to help someone else learn. This could include talking, texting, emailing or writing on someone's Facebook wall- whatever means you use to communicate with the people around you.

Tell us **where** you were, **who** you were with, **what** you did, **when** you did it, **why** you did it and **how** you communicated

You may feel that these interactions happen all the time – if so, you may want to concentrate on writing down the less formal interactions

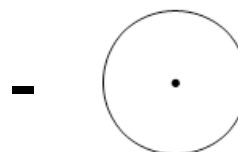
At the end of each day, we'd like you to fill in a **reflection** on the ways you interacted with people that day, and how much they helped you.

Keep this diary for 3 days, starting on _____
to _____.

We will pick up your diary on _____ so we can
look through it before your interview on
_____.

If you need to contact us, call Harriet (01223 (7)6xxxx)
or Anne-Sophie (01223 76xxxx), or email us at xxx@caret.cam.ac.uk or
xxxx@caret.cam.ac.uk

Nr. What time is it?



Where are you?

Library	Lecture Theatre
My Office - Home	Lab
My Office – College	Café / Pub / Bar
My Office - Dept	Other Office
Somewhere else:	_____

Who are you communicating with?

Lewis, one of my PhD students

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out to?

Lewis saw me in the library and came by in my office later on. He said that he'd found it difficult to understand an article I'd given him to read. I explained the context a bit more and told him to read it again.

What information are you looking at, if any?

Nothing

Will you share what you have learnt or found? If so how?

I'll might give the same explanation to my other PhD student.

How are you communicating?

<u>Face to face</u>	Online chat (e.g. MSN)
Phone	Skype phone
Text message	Facebook
Email	Other social network
Other:	_____

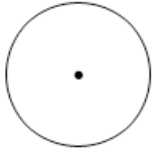
Are you ...

Discussing ideas
Gathering information
Gathering advice
<u>Offering information</u>
<u>Offering advice</u>
Other: _____

DAY 1

Nr. What time is it?

1



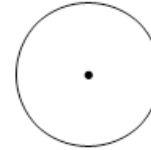
Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

2



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

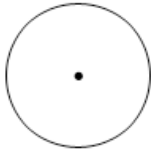
Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 1

Nr. What time is it?

3



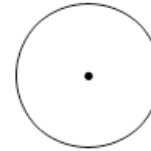
Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

4



Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

What information are you looking at, if any?

Will you share what you have found? If so how?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 1

Nr. What time is it?

5



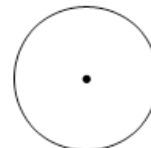
Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

6



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Feedback for day 1

Please take some time to summarize in your mind the people who you've interacted with today, either face to face, over the Internet or in any other way.

Looking back on the day, choose one or two of the contacts you had today which are the most "relevant" to your work. Please refer to the number of the event and tell us why this/these is/are important for you.

Example

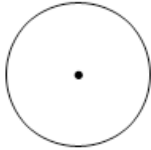
<i>Event number</i>	<i>Reason</i>
3	Sam (another lecturer) gave me a recommendation for an article that I think is going to be really useful to share with my students.
5	Robert (a librarian from another departmental library) gave me some ideas about their classification system of organizing books. I might suggest the same for our department.

<i>Event number</i>	<i>Reason</i>

DAY 2

Nr. What time is it?

1



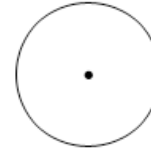
Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

2



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 2

Nr. What time is it?

3



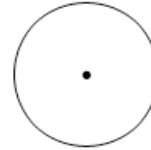
Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

4



Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 2

Nr. What time is it?

5



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

6



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Feedback for day 2

Please take some time to summarize in your mind the people who you've interacted with today, either face to face, over the Internet or in any other way.

Looking back on the day, choose one or two of the contacts you had today which are the most "relevant" to your work. Please refer to the number of the event and tell us why this/these is/are important for you.

Example

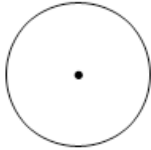
<i>Event number</i>	<i>Reason</i>
3	Sam (another lecturer) gave me a recommendation for an article that I think is going to be really useful to share with my students.
5	Robert (a librarian from another departmental library) gave me some ideas about their classification system of organizing books. I might suggest the same for our department.

<i>Event number</i>	<i>Reason</i>

DAY 3

Nr. What time is it?

1



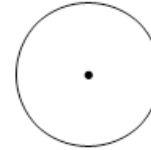
Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

2



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face Online chat (e.g. MSN)
Phone Skype phone
Text message Facebook
Email Other social network
Other: _____

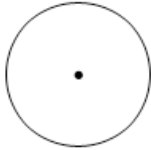
Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 3

Nr. What time is it?

3



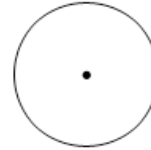
Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

4



Where are you?

Library
My Office - Home
My Office - College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

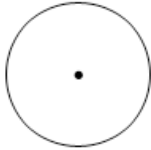
Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

DAY 3

Nr. What time is it?

5



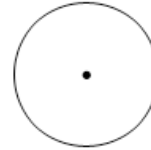
Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Nr. What time is it?

6



Where are you?

Library
My Office - Home
My Office – College
My Office - Dept
Somewhere else: _____

Lecture Theatre
Lab
Café / Pub / Bar
Other Office

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Who are you communicating with?

What are you doing?

e.g. What are you communicating about? What do you want to achieve? Did you achieve what you set out too?

What information are you looking at, if any?

Will you share what you have found? If so how?

How are you communicating?

Face to face
Phone
Text message
Email
Other: _____

Online chat (e.g. MSN)
Skype phone
Facebook
Other social network

Are you ...

Discussing ideas
Gathering information
Gathering advice
Offering information
Offering advice
Other: _____

Feedback for day 3

Please take some time to summarize in your mind the people who you've interacted with today, either face to face, over the Internet or in any other way.

Looking back on the day, choose one or two of the contacts you had today which are the most "relevant" to your work. Please refer to the number of the event and tell us why this/these is/are important for you.

Example

<i>Event number</i>	<i>Reason</i>
3	Sam (another lecturer) gave me a recommendation for an article that I think is going to be really useful to share with my students.
5	Robert (a librarian from another departmental library) gave me some ideas about their classification system of organizing books. I might suggest the same for our department.

<i>Event number</i>	<i>Reason</i>

THANK YOU for taking part! Don't forget to hand in your diary at CARET and we are looking forward to your interview.